KATHY LEVI

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www.kathylevi.com | github.com/kathyswu

TECHNICAL SKILLS

JavaScript, React, Python, C#, ASP.NET, .NET, TypeScript, HTML, CSS, SASS, jQuery, Node.js, Express, MongoDB, Django, DTL, EJS, PostgreSQL, MySQL, MSSQL, Oracle, MS Access

Language: Native Speaker of English, Native Speaker of Mandarin, Basic French, Beginner Japanese

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EDUCATION

General Assembly, Software Engineering Immersive, December 2021

University of Toronto, Bachelor of Commerce, Major: Management, Minor: Economics, 2015 - 2019

PROFESSIONAL EXPERIENCE

Systems Analyst | Town of Newmarket, *Jan 2023 — July 2023*

- Provided maintenance, implementation, and configuration of various business applications including ERP, HRIS, Financial Systems (JDE & TXM), AIMS, Xplor, and CRM
- Served as main point of contact for investigating and resolving systems application issues, providing Tier 2 support for corporate-wide systems, triage, and customized application development using software engineering (coding, design, SDLC, Agile methodology)

Applications Support Analyst | Town of Newmarket, *Sept 2022 — Jan 2023*

- Analyzed, designed, documented system solutions by collaborating with the project management team on requirements gathering, process maps, and user stories
- Provided day-to-day technical support and software development for various applications such as Microsoft SharePoint, MS O365 Suite, JD Edwards, Jostle, Xplor, AIMS, DATS, VITALS
- Managed database administration tasks in MSSQL, MySQL, Oracle, and MS Access

Software Developer (Student) | Town of Newmarket, *June 2022 — Sept 2022*

- Designed, coded, and tested applications using C#, ASP.NET, JavaScript, jQuery, Bootstrap, HTML, CSS, .NET, and relational databases such as MSSQL, Oracle, MS Access
- Transformed a 20+ year old legacy C# application into a web-based platform following Agile methodologies and software development life cycle processes

IT Client Services (Student) | Town of Newmarket, *June 2022 — Sept 2022*

- Provided Tier 1 support via phone and email for internal support tickets on AccessIT Help Desk
- Diagnosed, repaired, and upgraded PC hardware, tablets, and cellphones for employees

IT Specialist | Diamondwood Properties LLC, *May 2021 — Sept 2021*

- Offered technical and administrative support to property manager, accountant, and CEO
- Transformed paper-based filing system of over 5000 documents into a digital filing system
- Implemented NAS device enabling seamless file-sharing and access for employees on-site or remotely via cloud services
- Enhanced wireless network for small business office